



FVU Chair of the Board of Trustees Recruitment Pack

**Applications close Monday 18 November 2019.**



*Hetain Patel, Don't Look at the Finger, installed at The New Art Gallery Walsall. Photographer David Rowan.*

***Would you like to contribute to the development of one of the UK's leading arts organisations specialising in film and moving-image media?***

### **Introduction**

Film and Video Umbrella (FVU) is a pioneering arts charity. For three decades, primarily under the leadership of Director Steven Bode, we have led the way in championing new creative talent and promoting innovative ideas by contemporary artists working with the moving image. During that time, we have commissioned many of the foremost figures in the field – including Ed Atkins, Cory Arcangel, Duncan Campbell, Simon Fujiwara, Isaac Julien, Rachel Maclean, Elizabeth Price and Marianna Simnett – and worked in close collaboration with a diverse range of museums, galleries and other venues, nationally and internationally.

***FVU is a registered charity. Core funding comes from Arts Council England as one of their National Portfolio Organisations. We raise the vast majority of our additional funding and income on a project-by-project basis, from trusts, foundations and exhibition venues. Currently, a relatively small proportion of our project funding***



***comes from other sources such as educational bodies, corporate sponsorship, and individual donors, and we supplement our overheads via commercial activities such as consultancy, publication sales and equipment rentals.***

Following the news that our current Chair, Eddie Berg, is stepping down this summer and moving to the US, the Board seeks an exceptional new Chair to work with the senior management team to support the organisation through its next phase of development and business planning for the next NPO period. With strong leadership skills, excellent networks across the creative industries and beyond and an enthusiasm for artists working with film and digital media, the new Chair will work alongside a talented and committed group of Trustees with considerable experience and expertise across areas such as fundraising, PR, communications, film & tech.

### **Candidate profile**

The Board is seeking to appoint an experienced leader who is an inspiring communicator and has:

- A significant record of achievement and extensive networks in the creative industries, which they are willing to use for the benefit of FVU
- An effective, confident and enabling approach to chairing meetings
- Experience of charity governance, as a Board member
- Diplomatic skills at building and balancing relationships with multiple stakeholders including Arts Council England
- An appreciation and understanding of the role and responsibilities of a national organisation
- Demonstrable business planning skills
- A strong commitment to equality and diversity
- An enthusiasm and empathy for the vision, mission and values of FVU

### **Role of the Chair**

- Develop the charity's vision and strategy and monitor its implementation with the senior management team and the rest of the Board
- Provide leadership of the Board and set its agenda, ensuring all legal and financial governance duties are effectively met
- Ensure the effectiveness of individual trustees and the Board as a whole
- Work closely with the Director and the Programme Development Director
- Be an ambassador, advocate and spokesperson for the Board, and represent the organisation, together with the Director and the Programme Development Director
- Ensure timely and effective succession planning of Board members, and other key roles
- Build and maintain positive relationships across the Board, leadership team and with key external stakeholders, including existing and potential funders
- Support the leadership team in fundraising for FVU and encourage other Trustees to contribute to this process.



### **Time commitment**

- The time commitment is likely to be around 1 day per month.
- Board meetings are held four times a year in the FVU offices in Borough in South London.
- The Chair is expected to attend other meetings from time to time, usually in a planning context in advance of the Board meetings.
- The Chair will be expected to attend FVU events and meetings with key stakeholders such as Arts Council England from time to time.
- As the line manager of the Director, the Chair will remain in regular communication with him and be available to offer advice or guidance when needed.
- This is a voluntary position. Reasonable travel expenses will be paid.
- The role of Chair is offered for a period of three years. The Chair may then be re-elected by the board should they wish to put themselves forward for reappointment.

This is an unpaid role. FVU will reimburse any travel expenses to meetings in full, including overnight accommodation if necessary. Our trustee meetings are always lively and full of debate. We aim to create a culture in which all of our trustees can contribute equally effectively, regardless of background or knowledge.

Join a dynamic and engaged group of existing trustees

- **Jon Armstrong**, Head of Government and Parliamentary Relations at The National Lottery Heritage Fund
- **Steven Bode**, writer, curator and Director of FVU since 1992
- **Liz Draper**, corporate sponsorship consultant
- **Cliff Lauson**, Senior Curator at the Hayward Gallery, Southbank Centre, London
- **Lawrence Lek**, internationally acclaimed artist, previously commissioned by FVU
- **Lucinda Lovell**, Business Development Director at Pelham Communications
- **Kate Wilson**, arts consultant, fundraiser and producer
- **Jason Wood**, Artistic Director of Film at HOME, Manchester

### **How to apply**

If you would like to have a confidential discussion about this opportunity, please contact Susanna Chisholm, Programme Development Director at FVU, who will connect you with Kate Wilson, the Trustee leading the search process. Susanna can be reached at [susanna@fvu.co.uk](mailto:susanna@fvu.co.uk) / +44 (0)20 7407 7755

Please send a two-page CV and a covering letter (no more than 4 pages of A4) setting out why you're interested in becoming Chair of FVU and what you may be able to contribute, to Kate Wilson, Trustee, FVU, 8 Vine Yard, SE1 1QL



Please also email your application to [susanna@fvu.co.uk](mailto:susanna@fvu.co.uk)

Please also complete and return the Equal Opportunities form at the end of this pack along with your application. The form will be separated from your application as soon as we receive it and will not be passed on to anyone involved in shortlisting.

**Applications close Monday 18 November 2019.** Interviews will be held in London.

More information about FVU and the current board of Trustees is available on our website at <https://www.fvu.co.uk>

**Thank you for your interest, we look forward to hearing from you.**



## Equal Opportunities Monitoring Form

**We would be extremely grateful if you could respond to the following questions. These questions are optional, and you can tick 'Prefer not to say' or leave the answer space empty if you do not wish to give this information. Answers that you give will not affect your application to this opportunity.**

**We will process this data in its anonymous form to review the equality of opportunity or treatment between persons, with a view to enabling equality to be promoted and maintained, and for reporting and marketing analysis. Information will only ever be shared in its anonymous form in order to report to stakeholders, in particular Arts Council England.**

**Our full Privacy Policy is available on our website at [www.fvu.co.uk/privacy-policy](http://www.fvu.co.uk/privacy-policy)**

**Please provide us with information about yourself by circling or highlighting the answers that apply to you for each of the following questions:**

### **1. How did you hear about this opportunity? (Please highlight all that apply)**

- **FVU website**
- **FVU e-bulletin**
- **FVU Facebook**
- **FVU Twitter**
- **FVU Instagram**
- **Advert (please state where you saw the advert)**

- **Via another organisation (Please state which)**

- **Via a friend or colleague**

### **2. Did you attend university?**

- **Yes**
- **No**
- **Prefer not to say**



**3. Which age group are you within?**

- **0-19**
- **20-34**
- **35-49**
- **50-64**
- **65+**
- **Prefer not to say**

**4. Which of the following best describes how you think of your gender identity?**

- **Female**
- **Male**
- **Non-Binary**
- **Prefer not to say**

**5. Do you identify as any of the following?**

- **Bisexual**
- **Gay man**
- **Gay woman**
- **Heterosexual**
- **Prefer not to say**

**6. What is your religion?**

- **No religion**
- **Christian (all denominations)**
- **Buddhist**
- **Hindu**
- **Jewish**
- **Muslim**
- **Sikh**
- **Any other religion (please specify)**



**7. What is your ethnic group? (The groups listed below match those used in the 2011 Census, so that we can make comparisons with the demographics of the population.)**

- **White: British**
- **White: Irish**
- **White: Gypsy or Irish Traveller**
- **Other White background\***
- **Mixed: White and Black Caribbean**
- **Mixed: White and Black African**
- **Mixed: White and Asian**
- **Other Mixed/multiple ethnic background\***
- **Asian or Asian British: Indian**
- **Asian or Asian British: Pakistani**
- **Asian or Asian British: Bangladeshi**
- **Asian or Asian British: Chinese**
- **Other Asian background\***
- **Black or Black British: African**
- **Black or Black British: Caribbean**
- **Other Black/African/Caribbean background\***
- **Arab**
- **Other\***
- **Prefer not to say**

**\*What other?**

**8. Do you identify as having one or more of these disabilities?**

- **Visual impairment/Blind**
- **Hearing impairment/Deaf**
- **Physical disabilities**
- **Cognitive or learning disabilities**
- **Mental health condition**
- **Other long term health condition**
- **No, I do not have a disability**
- **Prefer not to say**

**9. Did you experience any significant barriers whilst submitting your application?**



*(For example, please tell us if you found the language clear and easy to comprehend, whether you would prefer to see the application requirements presented in another way, or whether you would find it helpful to apply in another way.)*

- **No**
- **Yes (please specify)**

- **Prefer not to say**

Thank you